Instructor: Mona Meddin  
Skiles 238  
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Office Hours: Monday – Thursday  
12 PM – 2 PM  
Skiles 238  
or by appointment

Prerequisites: none

Text: Precalculus, 6e, Larson/Hostetler  
Student Success Organizer, Precalculus, 6e, Larson/Hostetler

Topics: Limits, differentiation and applications, integration and applications, transcendental functions, sequences of real numbers, and complex numbers.

Attendance: Because the lectures (TR 9.35–11.25 Skiles 256) amplify and supplement the text, regular attendance is both expected and required and roll is taken. In order to gain a better understanding, you should read the section(s) to be covered before attending the lectures. Check your syllabus for which section which days.

Meddin  TR  Skiles 256

Attendance in recitation sections (MF 10.05 – 10.55) is required. You must also attend the lab section (W 10.05 – 10.55).

Meddin  W  Skiles 256

In the event of an absence, you are responsible for everything that is covered in lecture or recitation. You are also responsible for in-class and Web announcements as well as the material in your text.

Recitation Sessions and Homework: Recitation sessions are for you to ask questions about your homework and will be used for quizzes and tests.

The recitation grade is 25% of the course grade, determined from attendance, homeworks, and the study guide. Your TA will explain his/her requirements to
You are expected to work (or seriously attempt) all of the assigned problems before attending each recitation so you can follow the discussion. You will be required to turn in a selection of homework problems for grading. You are expected to come prepared and actively participate in every recitation session.

Quizzes, Tests, and Final Exam

Quizzes (5-10 mins) may be given in recitation at the discretion of the recitation instructor.

You must take the quizzes, tests, and final during the officially scheduled times. Six tests will be given during recitation on the following dates: 25 January, 13 February, 27 February, 13 March, 10 April, and 21 April accounting 50% of your course grade. THERE WILL BE NO MAKE UP TESTS OR QUIZZES.

The final exam will be comprehensive, will count as 25% of your course grade, and will given (tentatively) 3 May at 8 AM.

Scientific calculators are not allowed during tests, quizzes, or the final; and their use will be considered cheating. No credit will be given on a quiz, test, or the final for the correct answer without supporting intermediate steps. No magic or miracles will be accepted.

You may be required to show picture ID (Buzz card) during quizzes, tests, or the final.

Grading:

Letter grades are assigned on a ten-point scale: 90 – 100 A, 80 – 89 B, and so on. If you are taking the class P/F, passing is 70 or better. Each test will count as 8 1/3%, totaling 50% or the course grade; your recitation grade (Study Guide, homeworks, attendance and quizzes) will count as 25% of your course grade, making a 75% total contribution to your course grade. The final will count 25% of your course grade.

Class Policies:

Please show courtesy to your fellow classmates and instructors.

● Turn off all cellular phones and pagers BEFORE each lecture or recitation.
● Classes begin promptly at 5 minutes after the half hour. Your TA and I expect you to be in your seat and ready for class.
● Refrain from conversing with your fellow students during class.
● Stay in class for the entire period. If you must leave early for some reason, please inform your instructor.
● Do not use unacceptable language in the instructor's presence or on the work you submit to the instructor.
Class disruptions of any kind will not be tolerated and may result in your removal from the classroom and receipt of a LOWER course grade.

Any repeated act of nonacademic misconduct listed in the Student Code of Conduct, Section XIX, pp. 400-411, Georgia Tech General Catalog 2003-2005, including class disruptions of any kind, will be reported to the Dean of Students.

**Honor Code:** All students are expected to comply with the Georgia Tech Honor Code.

Any evidence of cheating or other violations of the Georgia Tech Honor Code will be submitted directly to the Office of the Dean of Students. Cheating includes, but is not limited to:

- Using a scientific calculator on quizzes, tests, and the final.
- Using any kind of formula sheet
- Copying directly from ANY source, including friends, classmates, tutors, or a solutions manual
- Allowing another person to copy your work
- Signing another persons name or having another person sign your name an an attendance sheet
- Taking a quiz, test, or final exam in someone else's name or having someone else take a quiz, test, or final exam in your name
- Turning in work for another student who is absent from class or having another student complete and turn in work for you when you are absent
- Asking for a regrade of a paper that has been altered from the original.

FYI: We photocopy all test papers before returning them to the class.

**Problem Resolution:**

If you have any questions regarding my policies, email me at meddin@math.gatech.edu or see me during my office hours.

If you have questions regarding your TA's policies for quizzes and recitation grades, please contact your TA.

Your Study Guide and homeworks will be graded by your TA and returned within a week. Your tests will be graded by me and returned within a week. If you wish to have a regrade on your test, you will have one week from the return of the test to request it. Send me and copy your TA your request for a regrade, including the problem number to be regraded. When I have our photocopy of the test, I will email you and make an appointment. DO NOT write any corrections on the graded test.

If you have a concern about your lecture or recitation section, email me at
meddin@math.gatech.edu or see me during my office hours.

Help: Feel free to get help from me or your TA during our office hours. I may from time to time hold evening problem sessions or test reviews. I will announce these during class.

The School of Mathematics provides free tutorial help in the Math Lab, Skiles 257, beginning Tuesday, 17 January and continuing through Thursday, 27 April. Hours of operation are Mondays – Thursdays from 11 AM until 5 PM.

Free help is also available through OMED www.omed.gatech.edu, Success Programs www.lotus.stucen.gatech.edu/1to1, and in the Freshman Experience dorms. For a complete list of Tech's available help, see www.undergradstudies.gatech.edu/supportTutoring.htm